



Code of conduct

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K-Form GmbH & Co. KG

This code of conduct is an integral part of any business relationship between K-Form and its business partners. It automatically comes into force with any contract or if it is not contradicted.

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A. Environment, safety, health, ethics

If required, factory testing reports for raw material of goods manufactured by K-Form must be passed in copy to K-Form or have to be available for insight.

The Supplier is obliged to use only materials that satisfy all the requirements of

- only applicable laws and acts and safety regulations in particular for hazardous substances, preparations and products and
- all national and international applicable technical standards (such as ASTM, DIN, EN, ISO, VDA).

The German car manufactures have summarized banned and undesired substances as well as substances subject to declaration in the List "List of declaration materials in automobile manufacturing – Substances in components and construction materials". The requirements contained in this List shall be considered and satisfied by Supplier an on his own responsibility.

The supplier is obliged to report to us the direct (raw material) or indirect use (for example tools, auxiliary materials) of conflict material. Conflict materials are currently defined:

- Gold
- Tin
- Tantalum
- Tungsten

As well as descendants of cassiterite, dianite / tantalite and tungstite, which come from the following countries:

- Democratic Republic of Congo
- Neighboring / surrounding countries: Angola, Burundi, Congo, Central African Republic, Republic of Tanzania, Rwanda, Sudan, Uganda, Zambia.

As long as such notification / disclosure has not been carried out, we assume that the above substances are not included in the products supplied by the supplier.



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We demand from our suppliers:

- Child labor is not allowed
- Forced labor is not allowed
- Health and safety at work must be ensured
- Freedom of organization and the right to collective bargaining must be guaranteed
- Discrimination is not allowed
- Penalties are not allowed
- The working time may not exceed 48 hours a week, in addition, a maximum of twelve hours of voluntary work is permitted on a weekly basis
- The remuneration must be sufficient, minimum wages must be observed
- Management systems must ensure that the conditions are met efficiently

B. Basic considerations and goals

The Supplier shall take care that his quality assurance measures are carried out in such a manner that his products meet the requirements specified and that he can provide each product

- in the agreed quantity
- at the agreed date
- at the place
- in the version

This demands a ZERO DEFECT objective, associated with continuously performance improvement.


In order to ensure the quality of his products the Supplier is obliged

- to provide or immediately introduce, apply and maintain an efficient quality assurance system
- use only suitable processes
- to enhance his QM system based on DIN EN/ISO 9001, VDA 6.1, QS-9000.

C. Maintaining the supplies ability

The supplies ability of the supplier must be maintained in case of manufacturing failures. Suitable measures are to be taken for this purpose.

Carriages for rejections are charged the supplier as well as special freights caused by the supplier.

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D. Inspections

Inspections by K-Form (incoming inspection) , and/or supplier (Outgoing goods inspection)

- When this QAA comes into effect, it is also agreed, that the required examinations are usually done exclusively by the supplier. The K-Form incoming inspections cover only the examination of the products identity as well as possible damage occurred during transits. In accordance with §§ 377/378 HGB no further testing duties do exist for K-Form.
